

Village Charter Academy

Board Minutes

October 22, 2016

9:00 a.m.-12:00 p.m.

Village Charter Academy, Room 12
7357 Jordan Ave.
Canoga Park, CA, 91303

I. Call To Order

II. Roll Call

	Present	Absent
Diane Pritchard	_____	_____
Michael Heatherton	_____	_____
Cheryl Sanders	_____	_____
Susan Pritchard-Musone	_____	_____
Elayne Berg-Wilion	_____	_____
Jirusha Olsen	_____	_____
Brandee Hemmer	_____	_____

III. Public Comment-

“The members of the board may not discuss items that are not part of the agenda. Topics presented during Public Comments will be listened to by all board members and addressed as deemed appropriate, either through delegation to the Directors, placement on a future agenda or directed to a sub-committee of the board.”

Motion to change the order of the meeting:

The budget presentation will be moved to the top of the agenda and the Brown Act training will be moved to the planning meeting in November by Sanders, 2nd Hemmer, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Cheryl Sanders	X	
Susan Pritchard-Musone	X	

IV. Budget Presentation by Ed Tec.

- Motion to approve budget presentation, with the correction to the check #3888 to reflect DIS Services, check register and credit card expenditures by Sanders, 2nd by Pritchard, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Cheryl Sanders	X	
Susan Pritchard-Musone	X	

V. Approval Of Minutes: Motion to approve minutes from September 24, 2016 by Pritchard-Musone, 2nd Hemmer, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Cheryl Sanders	X	
Susan Pritchard-Musone	X	

VI. Reports

Committee Reports-

Parent Advisory Committee/English Language Advisory Committee report included updates on the election of officers and future meeting dates.

Community Partnership Sub-Committee report included an update on LCAP Goal 1, upcoming fundraising smencils, chef's night, Jamba Juice Cards, Holiday Boutique, change drive. The board was also updated on the upcoming Fall Festival.

Academic Excellence Sub-Committee report included the items discussed such as parent involvement policy, strategic planning with Mrs. Pritchard and GATE testing for grades 2-5.

Fiscal Advisory Sub-Committee report included a recommendation to the board to accept the Fiscal Report of September

Directors Report The board was updated on the following as part of the directors report:

Enrollment: 252, ADA 96.6%

Upcoming events and activities: Halloween Parade 10/31, 1st reporting period 11/4, Mock Election 11/1, Parent Conferences 11/14-11/17,

Professional Development/ Other: reviewing benchmark data, SST Follow- Up day

Academic Assessments and Reports: for DIBELS, Star Math, Star Reading and discussed English Learners.

Facilities- Great Quake drill took place Oct 20th.

VII. LAUSD Compliance Monitoring

1. Board Reviewed NCLB Roster
2. Board discussed specific items on Certification Checklist that are ongoing such as school contact information, governing board members, monthly drills, compliance with board postings, and monthly suspension and expulsion report.

VIII. Policy Review, New Agenda Items for Discussion and Possible Action

1. Facilities update from negotiating team regarding the bungalows and status of new lease. After receiving draft of lease Berg-Wilion will contact legal for consultation.
2. Motion to approve revised Safe School Plan by Sander, 2nd by Hemmer, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Cheryl Sanders	X	
Susan Pritchard-Musone	X	

3. Motion to approve 2016-2017 EPA spending plan by Pritchard-Musone, 2nd by Pritchard , passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Cheryl Sanders	X	
Susan Pritchard-Musone	X	

4. Discussion of strategic planning- Special Meeting on November 19th that includes Brown Act Training and facilities.

VIII. Motion to adjourn meeting by Sanders, 2nd Pritchard, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Cheryl Sanders	X	
Susan Pritchard-Musone	X	